



Apprenticeship Opportunity – Business Applications

Purpose of job	To provide Business Application support to AEUK users
Reporting relationships	Reports to the Business Applications Manager
Location	Dorset Innovation Park, Winfrith, Dorset
Closing date	Friday 15th March 2019
Qualifications	A minimum of 5 GCSE's, or equivalent, A-Level candidates would also be considered for the higher level apprenticeship.

Knowledge, skills and personal qualities required

- Basic knowledge of databases
- Basic knowledge of Microsoft SQL
- Sharepoint knowledge
- Customer service skills
- Professional behaviour in front of AEUK IT customers communicating with them effectively

Challenges

- 1st line support of users with business application issues
- Support the business applications team
- Completing and reporting on any assigned project related activities
- Grow knowledge of AEUK business systems and interfaces
- Develop business processes knowledge
- Document new processes and procedures in line with duties
- Develop a deep understanding of AEUKs ERP system and X++ skills

Other requirements

- This role requires an SC security clearance.

How to register your interest

Please forward your CV and a covering letter explaining why you are interested in the apprenticeship to training@uk.atlas-elektronik.com, stating the apprenticeship title in the subject line.

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